



Keeping records is important for maintaining your IT infrastructure efficiently.

Do you know what kind of equipment you have got and how old it is? Do the warranties on your hardware still apply? Is your antivirus license current? Is your network firewall configured? Do you have a record of equipment model numbers?

These are just some of the questions you might need to answer to make sure that you have a sound infrastructure in place so that you may recover and get back to business quickly, should something happen.

Regular computer maintenance is crucial in supporting your business:

- Check your hard drive usage so that it has enough free space
- Examine the Event Log for recurring and critical errors
- Make sure all the latest security patches and service packs are applied
- Make sure your antivirus and antimalware programs protect your computers

It is always easier to take action before serious damage is done to your network – be proactive, not reactive.

There are plenty of companies specializing in IT support. If you have Windows-based computers, look for companies who are certified as a [Microsoft Small Business Specialist](#) to ensure proper care. [N-Soft](#) is one of them. Use [Advanced Search](#) to find one in your area.